

Tracking Number: SIF/2015/100766

**PHARMACY COUNCIL OF INDIA
STANDARD INSPECTION FORM**

- PHARM.D - PHARM.D. and PHARM.D (POST BACCALAUREATE)

General Information pertaining to :- 1. College and teaching hospital (Pharmacy Practice site)2. Courses of Study leading to :-**Pharm D. course**

Name of Institution

Place and Address

Principal/Dean

Tel. No. Off **Res.**..... **Fax.**.....

Mobile No

Email

Name and address of Affiliating University

Date: **Signature of Dean/Principal**

.....
.....

This form shall be precisely filled in, verified and signed by the Head/Principal, of the institution and forwarded in triplicate to the Secretary, Pharmacy Council of India. The entries should be as required under the PCI (Pharm.D.) regulations and norms.

Signature of the Head of the Institution

Signature of the Inspectors

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for Pharm D Programme Pharm.D. and Pharm. D.
(Post Baccalaureate) Programme (To be filled and submitted to PCI by an organization
seeking approval of the course / continuation of the approval)**

(SIF-D)

To be filled up by P.C.I *To be filled up by inspectors*

Inspection No. :

Date of Inspection:

FILE No.

NAME OF THE INSPECTORS: 1. (BLOCK LETTERS)

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Applicant is for

Pharm.D. and Pharm.D. (Post Baccalaureate)

A - I.2

Year of Establishment

2007

A - I.3

Name of the institution

Geethanjali College of Pharmacy

Complete postal address:

Cheeryal(V), Keesara(M), R.R.District

Telephone number with STD Code

040 32449147

Fax No

04024220320

Email

gcpk07@gmail.com

A - I.4

Status of the course conducting body

Private

(Enclose copy of Registration documents of Society/Trust)

ANNEXURE-1

A - I.5

Name of the Society/Trust/Management

Teja educational society

Address

H.No. 2-1-88 Anadanagar X-road

Telephone Number with STD Code

040 24221626

Fax No

04024220320

Email

geethanjalicollegeofpharmacy@gmail.com

Website

www.geethanjaliinstitutions.com

(Attach documentary evidence)

A - I.6

Name of th person to be contacted

Designation

Address

Sri G R Ravinder Reddy

Secretary

Villa No-6,NSL Divya Sree Orion, S
500032.

Telephone Number with STD Code

Office

Residence

Mobile

Fax No

Email

9391199932

040 24221049

9866395845

04024220320

greddy1962@yahoo.co.in

A - I.7

Name of the Head of the Institution

Address

Dr M Ravi Kumar

Dr. M. Ravi Kumar,Principal Geetha
Telangana Mobile: 919848842631

A - I.8

Examining Authority

Complete Postal address: STD code Telephone No. Fax No. E-mail
Website

The Registrar,Jawaharlal Nehru,Tec

A - I.9

APPLICATION FOR INSTITUTION SEEKING APPROVAL FOR PHARM. D. OR PHARM. D. AND
appropriate box)

a. DETAILS OF INSPECTION/AFFILIATION FEE PAID

ANNEXURE-2

Name of the Course	Affiliation Fee/Inspection fee for/up to the y
(a)Pharm D	2016-2018
(b)Pharm. D. (Post Baccalaureate)	2016-2018

b. APPROVAL STATUS OF THE INSTITUTION

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	S
B Pharm	2017-18	Approved Letter No & Date	98th Minutes 2-3, Nov 15; 32-763/2014-PCI/37817-24 dated 16-12-2015	G.O.I
		Approved Intake	100	
		Actually Admitted	92	
Pharm D	2015-16	Approved Letter No & Date	98th Minutes 2-3, Nov 15; 50-763/2014-PCI/37070-77 dated 04-12-2015	G.O.R
		Approved Intake	30	
		Actually Admitted	30	

Pharm D P.B	2015-16	Approved Letter No & Date	98th Minutes 2-3, Nov 15; 50-763/2014-PCI/37070-77 dated 04-12-2015	G.O.R
		Approved Intake	10	
		Actually Admitted	01	

Note: Enclose relevant documents **ANNEXURE 3**

A - I.10

Whether other educational institutions/courses are also being run by the trust/institution in the same bu

If yes, give status

No

A - I.10 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

A - I.10 b

STATUS OF APPLICATION

Course	Intake Permissible	
Pharm D	30	
Pharm. D. (P B)	10	

Signature of the
Head of the
Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal / Head Dr M Ravi Kumar

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years in teaching or Research out of which	25	
	PhD	Yes			

			5 years should be as Professor.		
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* Documentary evidence should be provided **ANNEXURE 4**

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Deficiencies rectified / Not rectified	Intakereduced/Stopped in the last 03 years*
(a) Pharm D	23/07/2015	Some more Books pertaining to third year Pharm.D and second year Pharm.D (P.B) Curriculum need to be added to the departmental library	Yes	NA
(b) Pharm. D. (Post Baccalaureate)	23/07/2015	Some more Books pertaining to third year Pharm.D and second year Pharm.D (P.B) Curriculum need to be added to the departmental library	Yes	NA

* Enclose Documents(write NA if not applicable) **ANNEXURE 5**

B - I.3

Type of Institution

Society

Details of the Governing Body

Enclosed **ANNEXURE 6**

Minutes of the last Governing council Meeting

Enclosed **ANNEXURE 7**

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	No	No

Non-Teaching Staff	AICTE/UGC/State Government	Yes	Yes	No	No	
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B - I.5

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
NSS Program Officer's Name	Mr M Naga Ganesh
Whether students participating in University level culturalactivities/Co-curricular/Sports activities	Yes
Physical Instructor	Available (Mr.Venkateshwarlu)
Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name Complete Postal Address. Telephone No. Nature of Association	No

Signature of the
Head of the
Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C -1.1 Resources and funding agencies (give complete list)

C -1.2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	269.00	1.	Building	5.00	

3.	Library Fee	0.00	2.	Equipment	15.00	
4.	Sports Fee	0.00	3.	Others	10.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	20.00	1.	Salary	228.00	
			2.	Maintenance Expenditure		
				i. College	5.00	
				ii. Others	5.00	
			3.	University Fee	10.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Misc. Expenditure	4.00	
Total		289.00	Total		255.00	

Note: Enclose relevant documents **ANNEXURE 8**

Signature of the Head
of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1.
 - a. Availability of Land for Pharmacy College 2.5 Acres Available Own
 - b. Building
 - c. Land Details to be in the name of Trust and Society
 - i). Own Records to be enclosed Enclosed **ANNEXURE 9**
 - Sale deed/relevant document
 - d. Building
 - Approved Building plan Enclosed **ANNEXURE 9**
 - e. Total Built Area of the college building in sq. mts Built up Area 6618
 - f. Amenities and Circulation Area in Sq. mts 1562 mts

2. Class Rooms

Total Number of Class rooms available and number provided for Pharm. D. or Pharm.D. and Pharm. D. (Post Baccalaureate) Programme					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
D.Pharm		NA		NA	
B.Pharm		6		672	
Pharm D	02	3	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	225	
Pharm D (Post Baccalaureate)		2		150	

[* To accommodate 30 students for Pharm D and 10 for Pharm. D. Post Baccalaureate]

3. Laboratory requirement for both Pharm. D. or Pharm.D. and Pharm.D. (Post Baccalaureate) Programme*

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks
1	Laboratory Area	75 Sq.mts. each	8	1273	
2	Pharmaceutics and Pharmacokinetics Lab	2	2	273	
3	Life Science Pharmacology Physiology Pathophysiology	2	2	376	
4	Phytochemistry or Pharmaceutical Chemistry	2	2	625	
5	Pharmacy Practice	2	1	98	
6	Preparation Room each lab	10 Sq.mts. (Minimum)	8	80	

The Institutions will not be permitted to run the above course in rented/leased building.

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- All the laboratories should be provided with safety measures like fire safety, chemical exposure safety and bio safety.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
- Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	43	
2	Office - I - Establishment		60 Sq. mts	1	21	
3	Office - II - Academics			1	20	
4	Confidential Room			1	20	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	HODs for Pharm. D. and Post Baccalaureate Programme	Minimum 4	20 Sq. mts x 4	5	100	
2	Faculty Rooms for Pharm. D. and Pharm.D. Post Baccalaureate Programme		10 Sq. mts x n (n=No. of teachers)	26	260	

6. Museum, Library, Animal House [should have approval of the Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA)] and other Facilities:

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	114	
2	Library	01	150 Sq. mts	1	300	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	255	

5	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	207	
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7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	68	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	126	
3	Toilet Blocks for Girls	01	24 Sq. mts	3	52	
4	Toilet Blocks for Boys	01	24 Sq. mts	3	35	
5	Drinking Water facility - Water cooler (Essential)	01	--	3	0	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	0	0	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	0	0	
8	Power Backup Provision (Desirable)	01	--	1	25	

8. Computer and other Facilities

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq.mts	
Computer Room	100 Sq.mts.	1	126	
Computer (Latest Configuration)	1 system for every 10 students	110	0	

Printers	1 printer for every 10 computers	7	0	
Multi Media Projector	01	3	0	
Generator (5KVA)	01	1	0	

9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks of the Inspectors
		No.	Area in Sq.mts		
Principal Quarters	120 Sq. Mtr.	0	0	NA	
Staff Quarters	16 x 80 Sq mts	0	0	NA	
Canteen	100 Sq. mts	1	100	Available	
Parking Area for staff and students		1	1000	Available	
Bank Extension Counter		1	1	Near By	
Cooperative Stores		0	0	NA	
Guest House	80 Sq. mts	0	0	NA	
Auditorium		0	0	NA	
Seminar Hall		1	255	Available	
Transport Facility for students		5	0	Available	
Medical Facilities(First Aid)		1	0	Available	

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below: **ANNEXURE 10**

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of	1160	9155	

			standard text books and titles in all disciplines of pharmacy			
2	Annual Addition of Books		150 books per year	41	154	
3	Periodicals Hard Copies/Online		20 National 10 International periodicals	30	30	
4	CDS		Adequate Nos	25	250	
5	Internet Browsing Facilities		Minimum ten Computers	Available		
6	Reprographic Facilities: Photo Copier Fax Scanner		010101	Available Available Available		
7	Library Automation and Computrized System (desirable)			Available		
8	Library timings			9.00 am to 5.00 pm		

10.B. Subject wise Classification **ANNEXURE 11**

Sl. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmacognosy	38	295	
2	Pharmacy Practice	25	157	
3	Human Anatomy & Physiology	30	343	
4	Pharmaceutics (Dispensing & General Pharmacy)	79	863	
5	Pharmaceutical Organic Chemistry	57	853	
6	Pharmaceutical Inorganic Chemistry	35	395	
7	Pharmaceutical microbiology	29	240	
8	Pathophysiology	26	153	
9	Applied Biochemistry & Clinical Chemistry	34	218	
10	Pharmacology	38	447	
11	Pharmaceutical Jurisprudence	26	181	

12	Pharmaceutical Dosage Forms	32	264	
13	Community Pharmacy	30	148	
14	Clinical Pharmacy	30	112	
15	Hospital Pharmacy	35	185	
16	Pharmacotherapeutics	37	205	
17	Pharmaceutical analysis	37	375	
18	Medicinal Chemistry	37	205	
19	Biology	35	137	
20	Computer Science or Computer Application in pharmacy	41	104	
21	Mathematics/Statistics	47	143	

10.C.Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

**Signature of the
Head of the
Institution**

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory $\hat{+}$ 30:1 and Practicals $\hat{+}$ 30:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
Pharm. D.	30:1	30:2	
Pharm. D. Post Baccalaureate	10:1	10:2	

2. Academic Calender Proposed date of Commencement of session / sessions for PHARM. D.: ANNEXXURE 12	Commencement	Completion
	29/06/2015	30/04/2016

3. Vacation for Pharm D	No of Days	No of Days
	Summer : 28	Winter : 7

4. Total No. of working days for Pharm D (Requirement not less than 200 working days/year) 259

5. Date of Commencement of session/ sessions for Pharm D Post Baccalaureate	Commencement	Completion
	01/08/2015	30/04/2016

6. Vacation for Pharm D Post Baccalaureate	No of Days	No of Days
	Summer : 28	Winter : 7

7. Total No. of working days for Pharm D Post Baccalaureate (Requirement not less than 200 working days/year) 224

8. Time Table copy Enclosed: ANNEXXURE 13

- a. Pharm. D. course Yes
 b. Pharm.D. Post Baccalaureate Course Yes

9. Whether the prescribed numbers of classes per week are being conducted as per PCI norms.* **ANNEXXURE 14**

Pharm D I

Subject1	No of Theory Classes	Practical Classes	Tutorial Classes	Total No. of classes	Remark s of the
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	Prescribed No of Hours ²	No of Hours Conducted ³	Prescribed No of Hours ⁴	No of Hours Conducted ⁵	Prescribed No of Hours ⁶	No of Hours Conducted ⁷	conducted No. of classes x hours per class	Inspectors
Human Anatomy and Physiology	3	3	3	3	1	1	7	
Pharmaceutics	2	2	3	3	1	1	6	
Medicinal Biochemistry	3	3	3	3	1	1	7	
Pharmaceutical Organic Chemist	3	3	3	3	1	1	7	
Pharmaceutical Inorganic Chemi	2	2	3	3	1	1	6	
Remedial Mathematics/ Biology	3	3	3	3	1	1	7	

Pharm D II

Subject ¹	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours ²	No of Hours Conducted ³	Prescribed No of Hours ⁴	No of Hours Conducted ⁵	Prescribed No of Hours ⁶	No of Hours Conducted ⁷		
Pathophysiology	3	3		0	1	1	4	
Pharmaceutical Microbiology	3	3	3	3	1	1	7	
Pharmacognosy & Phytopharmaceu	3	3	3	3	1	1	7	
Pharmacology-I	3	3		0	3	3	6	
Community Pharmacy	2	2		0	1	1	3	

Pharmacotherapeutics-I	3	3	3	3	3	3	9	
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Pharm D III

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours2	No of Hours Conducted3	Prescribed No of Hours4	No of Hours Conducted5	Prescribed No of Hours6	No of Hours Conducted7		
Pharmacology-II	3	0	3	0	1	0	0	
Pharmaceutical Analysis	3	0	3	0	1	0	0	
Pharmacotherapeutics-II	3	0	3	0	1	0	0	
Pharmaceutical Jurisprudence	2	0		0		0	0	
Medicinal Chemistry	3	0	3	0	1	0	0	
Pharmaceutical Formulations	2	0	3	0	1	0	0	

Pharm D IV

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours2	No of Hours Conducted3	Prescribed No of Hours4	No of Hours Conducted5	Prescribed No of Hours6	No of Hours Conducted7		
Pharmacotherapeutics-III	3	3	3	3	1	1	7	
Hospital Pharmacy	2	2	3	3	1	1	6	
Clinical Pharmacy	3	3	3	3	1	1	7	
Biostatistics & Research Methods	2	2		0	1	1	3	
Biopharmaceutics & Pharmacokinetics	3	3	3	3	1	1	7	

Clinical Toxicology	2	2		0	1	1	3	
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Pharm D V

Subject1	No of Theory Classes		Practical Classes		Tutorial Classes		Total No. of classes conducted No. of classes x hours per class	Remarks of the Inspectors
	Prescribed No of Hours2	No of Hours Conducted3	Prescribed No of Hours4	No of Hours Conducted5	Prescribed No of Hours6	No of Hours Conducted7		
Clinical Research	3	0		0	1	0	0	
Pharmacoepidemiology and Pharm	3	0		0	1	0	0	
Clinical Pharmacokinetics	2	0		0	1	0	0	
Clerkship		0		0	1	0	0	
Project work		0	20	0		0	0	

10. Work load of Faculty members for Pharm. D. and Pharm.D. Post Baccalaureate

S.No.	Name of Faculty	Subjects Taught	Pharm. D.		Pharm. D. Post Baccalaureate		Total Work Load		Remarks of the Inspectors
			Theory	Practical	Theory	Practical	Theory	Practical	
ANNEXXURE 15									

12. Work load of Faculty members for Pharm. D.

S.No.	Name of Faculty	Subjects Taught	Pharm D					Total Work Load	Remarks of the Inspectors
			I	II	III	IV	V		
			Th	Pr	Th	Pr	Th		
ANNEXXURE 16									

13. Workload of Faculty members per week for Pharm.D. (Post Baccalaureate)

S.No.	Name of Faculty	Subjects Taught	Pharm D (Post Baccalaureate)						Total Work Load	Remarks of the Inspectors
			I		II		III			
			Th	Pr	Th	Pr	Th	Pr		
ANNEXXURE 17										

14. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared	55	35	40
No of Student Qualified	10	4	10
Percentage	18	11	25

15. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) **ANNEXXURE 18** Yes

Signature of the Head
of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty available with the institution for teaching for D.Pharm., B.Pharm. and M.Pharm. Courses to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience (In Years)	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
ANNEXXURE 19								

2. Details of Teaching Faculty exclusively available teaching for Pharm. D. Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience (In Years)	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
ANNEXXURE 20								

3. Details of Teaching Faculty available for teaching for Pharm. D. and Pharm.D. (Post Baccalaureate) Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg No.	Signature of the Faculty	Remarks of the Inspectors
					After UG In Years	After PG In Years			
ANNEXXURE 21									

4. Qualification and Number of Staff Members

Qualification							
B Pharm		M Pharm		PhD		Others	
		56		5		3	Part Time

5. Staff Pattern for Pharm. D. or Pharm.D. and Pharm. D. (Post Baccalaureate) courses department wise for full duration of course/courses*: : Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	1	1	

	Lecturer	4	2	
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	1	
	Asst.	1	1	
	Professor	4	3	
	Lecturer			
Department of Pharmacology	Professor	1	1	
	Asst.	1	5	
	Professor	3	8	
	Lecturer			
Department of Pharmacognosy	Professor	1	1	
	Asst.	1	1	
	Professor	2	1	
	Lecturer			

* Yearwise availability will be assessed.

6. Selection criteria and Recruitment Procedure for Faculty

- | | |
|--|--|
| a. Whether Recruitment Committee has been formed | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| b. Whether Advertisement for vacancy is notified in the Newspapers | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| c. Whether Demonstration Lecture has been conducted | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| d. Whether opinion of Recruitment Committee Recorded | Yes <input type="checkbox"/> No <input type="checkbox"/> |

7. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Durati on of 15 year and above	
	Durati on of 10 year and above	
Dr. M. Ravi Kumar, Dr.T. Mangilal, K. Abbulu, N. Anjaneyulu, R. Naga Kishore, M.Nagaganesh, P. Jyothirmaye,	Durati on of 5 year and above	22

Dr.B.Bhattacharya, Dr.M.Srinivas, Mr.B.Rambabu, Mrs. P. Neeraja, Mrs. Ch. Sumalatha, Mrs.D.Thirumala, Mr. Y.Shiva kumar, Mrs. Ch.Srilatha, Mrs. P. Aparna, Mr. J. Sunil, Mr.M.Sathish Kumar, Mr.M.Nagesh, B.Sandhya, Mr.S.ShanmukhaRaju, Dr. Md.Abubakar, Ms.M.Pravalika, MrS.P Madhuri, Ms G.Abhinayani, Mrs Pooja Agarwal, Mrs Nafiza Banu, Mrs.Fatima Benazir, Ms.D.Savitha, Mrs S.Rani, Ms.M.Santhoshi, Mr G.Sunil, Mr.P.Nagaraju, Mr.P.Shankaraiah, Mr.L.Thiruapthi, Mrs. V.srivani, V.Shalini, Mrs.G.Vimala, Mrs.Manasa padma, Dr.AV.L.GAyathri, Mr.M.Venkateshwarlu, Dr.Psrinivas, Mrs.T.Ramyakrishna, Ms.SaraShreen, Dr.M.Priyanka, Ms.R.UmaDevi, Ms.D.Navya, Ms.Anajali kumari, Ms.S.Lahari, Ms.E.Moumaraopa, Ms.P.Mounika, Mr.N.S.Nares h, Ms.N.Anoosha	Less than 5 years	78
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8. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Dr. M. Ravi Kumar, Dr.T. Mangilal, Mr.K. Abbulu, Mr. N. Anjaneyulu, Mr. R. Naga Kishore, Dr.B.Bhattacharya, Dr.M.Srinivas, Mr.B.Rambabu, Mr.M.Nagaganesh, Mrs. P. Jyothirmaye, Mrs. P. Neeraja, Ms. Ch. Sumalatha, Mrs.D.Thirumala, Mr. Y.Shiva kumar, Mrs. Ch.Srilatha, Mrs. P. Aparna, Mr. J. Sunil, Mr.M.Sathish Kumar,	% of faculty retained in last 3 yrs	Yes	No	No	No

9. Number of Non-teaching staff available for Pharm. D. or Pharm.D. and Pharm.D (Post Baccalaureate course) for full duration of course/courses*.

Sl No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspectors
				Number	Qualification	
1	Laboratory technician	1 for each Dept	D. Pharm	5	BSc	
2	Labortory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	5		
3	Office Superintendent	1	Degree	1		
4	Accountant	1	Degree	1	MCom	
5	Store keeper	1	D.Pharm or a Bachelor degree recognized by a	1		

			University or institution.		
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	
7	Office Staff I	1	Degree	1	
8	Office Staff II	2	Degree	2	
9	Peon	2	SSLC	2	SSLC
10	Cleaning personnel	Adequate	---	7	8th
11	Gardener	Adequate	---		

- Inspectors to verify whether the Non teaching staff requirements for D.Pharm., B.Pharm. and M.Pharm. courses conducted by the institution are complied with or not. * Yearwise availability will be assessed.

10. Scale of pay for Teaching faculty (to be enclosed): **ANNEXXURE 22**

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	D.A	H.R.A	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	P.A.N No	E.P.A/C No	Total	Signature
										P.T	T.DS	E.P.F					
ANNEXXURE 22																	

11. Whether facilities for Research / Higher studies are provided to the faculty? Yes No
(Inspectors to verify documents pertaining to the above)

12. Whether faculty members are allowed to attend workshops and seminars? Yes No
(Inspectors to verify documents pertaining to the above)

13. Scope for the promotion for faculty: Promotions Yes No

14. Gratuity Provided Yes No

15. Details of Non-teaching staff members (list to be enclosed) **ANNEXXURE 23**

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
ANNEXXURE 23						

16. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes No

**Signature of the
Head of the
Institution**

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

**Signature of the
Head of the
Institution**

Signature of the Inspectors

PART - VI

Financial Resource Allocation and Utilization for the past Three years(Audited Accounts for previous year to be enclosed) ANNEXURE 8

Expenditure in Rs.2013-2014			Expenditure in Rs.2014-2015			Expenditure in Rs.2015-2016			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
1500000	529762	970238	1500000	409000	1091000	2750000	1150000	1600000	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years(Enclose purchase invoice) ANNEXURE 8

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
Chemicals	350000	167509	Chemicals	350000	75000	Chemicals	350000	97000	
Glassware	100000	48000	Glassware	150000	0	Glassware	100000	25000	
Equipment	500000	49531	Equipme nt	100000	33400	Equipme nt	150000	40000	
Books	400000	250000	Books	350000	200000	Books	500000	375000	
Journals	50000	14722	Journals	125000	70000	Journals	300000	253000	

*Last three years including this academic year till the date of the inspection

Signature of the
Head of the
Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

**1 . Department wise List of Minimum equipments required for Pharm D & Pharm D
Post Baccalaureate**

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	18	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	2	Yes	
5	Sphygmomanometer	5	8	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	30	Yes	
8	Models for various organs	0	10	Yes	
9	Specimen for various organs and systems	0	10	Yes	
10	Skeleton and bones	0	2	Yes	
11	Different Contraceptive Devices and Models	0	12	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Digital Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington's Kymograph Machine or Polyrite	10	13	Yes	
20	Sherrington Drum	10	13	Yes	
21	Perspex bath assembly (single unit)	10	12	Yes	
22	Aerators	10	13	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	1	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	

30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Mechanical stirrers	10	10	Yes	
2	Homogenizer	5	5	Yes	
3	Digital balance	5	5	Yes	
4	Microscopes	5	5	Yes	
5	Stage and eye piece micrometers	5	13	Yes	
6	Brookfieldâ€™s viscometer	1	1	Yes	
7	Tray dryer	1	1	Yes	
8	Ball mill	1	1	Yes	
9	Sieve shaker with sieve set	1	1	Yes	
10	Double cone blender	1	1	Yes	
11	Propeller type mechanical agitator	5	5	Yes	
12	Autoclave	1	1	Yes	
13	Steam distillation still	1	1	Yes	
14	Vacuum Pump	1	1	Yes	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	50	Yes	
16	Tablet punching machine	1	1	Yes	
17	Capsule filling machine	1	1	Yes	

18	Ampoule washing machine	1	1	Yes	
19	Ampoule filling and sealing machine	1	1	Yes	
20	Tablet disintegration test apparatus IP	1	1	Yes	
21	Tablet dissolution test apparatus IP	1	1	Yes	
22	Monsantoâ€™s hardness tester	1	1	Yes	
23	Pfizer type hardness tester	1	1	Yes	
24	Friability test apparatus	1	3	Yes	
25	Clarity test apparatus	1	1	Yes	
26	Ointment filling machine	1	1	Yes	
27	Collapsible tube crimping machine	1	1	Yes	
28	Tablet coating pan	1	2	Yes	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	0	11	Yes	
30	Digital pH meter	1	5	Yes	
31	All purpose equipment with all accessories	1	1	Yes	
32	Aseptic Cabinet	1	1	Yes	
33	BOD Incubator	2	2	Yes	
34	Bottle washing Machine	1	1	Yes	
35	Bottle Sealing Machine	1	1	Yes	
36	Bulk Density Apparatus	2	2	Yes	
37	Conical Percolator (glass/copper/stainless steel)	10	10	Yes	
38	Capsule Counter	2	8	Yes	
39	Energy meter	2	2	Yes	
40	Hot Plate	2	3	Yes	
41	Humidity Control Oven	1	1	Yes	
42	Liquid Filling Machine	1	1	Yes	
43	Mechanical stirrer with speed regulator	2	2	Yes	
44	Precision Melting point Apparatus	1	2	Yes	
45	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwaldâ€™s viscometer	15	27	Yes	
2	Stalagmometer	15	45	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	

5	Buchner Funnels (Small, medium, large)	0	3	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreasonâ€™s Pipette	3	3	Yes	
9	Lipstick moulds	10	15	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	8	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Digital Balance (1mg sensitivity)	1	1	Yes	
7	Suction pumps	6	6	Yes	
8	Muffle Furnace	1	1	Yes	
9	Mechanical Stirrers	10	10	Yes	
10	Magnetic Stirrers with Thermostat	10	10	Yes	
11	Vacuum Pump	1	2	Yes	
12	Digital pH meter	1	2	Yes	
13	Microwave Oven	2	2	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	40	Yes	
3	Reflux flask and condenser double/triple necked	20	40	Yes	
4	Burettes	40	50	Yes	
5	Arsenic Limit Test Apparatus	20	30	Yes	
6	Nessler's Cylinders	40	40	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	2	Yes	
2	Digital pH meter	1	5	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	2	Yes	
6	Nephelo Turbidity meter	1	2	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	

2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	1	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	2	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacy Practice

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	15	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	0	30	Yes	
4	Watch glass	0	30	Yes	

5	Centrifuge	1	1	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	5	Yes	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	1	Yes	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	30	Yes	
12	Sintered glass funnel with complete filtering assemble	0	5	Yes	
13	Small disposable membrane filter for IV admixture filtration	0	1	Yes	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	1	Yes	
16	Oven	1	1	Yes	
17	Surgical dressing	0	30	Yes	
18	Incubator	1	1	Yes	
19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D. incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	

7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

2. Hospital Requirements for running Pharm D or Pharm.D. and Pharm.D. (Post Baccalaureate) courses

Hospital Details

S.No.	Name/ Infrastructure	Minimum required Nos.	Provided	Remarks of the Inspectors
-------	-------------------------	-----------------------	----------	---------------------------

1	Hospital* with teaching facility Minimum 300 bedded Hospital	Nature of Hospital		
		- Own		
		- Teaching hospital recognised by MCI or University		
		- Govt. Hospital not below the level of district Hospital		
		- Corporate Hospital		
2	Place for Pharmacy Practice Department +	Minimum carpet area of 3 sq.mts. per student along with consent to provide the professional manpower to support the programme.	Available	
3	Available specialties ++	Medicine (Compulsory)		
		(Any three of the following)		
		Surgery		
		Pediatrics		
		Gynecology and Obstetrics		
		Psychiatry		
		Skin and VD		
		Orthopedics		
4	Location of the Hospital Give details.	Within the same limits of Corporation or Municipality or Campus with Medical Faculty involvement as adjunct faculty	TULASI Hospitals ECIL X ROAD SECUNDRABAD	

*** Approval letter of the Hospital Authority to be annexed alongwith MOU. + Inspectors are required to personally verify the space provided at the hospital and meet the hospital administrators for interaction. ++ to be certified by the Dean/Director/Medical Supdt. of the hospital. ANNEXURE 24**

3. Unit Wise Medical Staff

Unit	Bed Strength
------	--------------

S. No.	Name	Designation	Date of Birth	Nature of employment	UG/PG QUALIFICATION				Experience Date wise teaching/Professional experience with designation & Institution				
					Subjects	Year Of Passing	Institution	University	Designation	Institution	From	To	Period
1	ortho	Dr viswanath reddy	02/07/1979	Full Time	MS ORTHO	2008	KIMS	DrNTR HEALTH UNIVERSITY	ortho	KIMS	02/10/2008	04/10/2011	1097
2	INTERNAL MEDICINE	DR MITHIL	22/07/1980	Full Time	MD INTERNAL MEDICINE	2010	MAHARAJA UNIVERSITY	MAHARAJA UNIVERSITY	INTERNAL MEDICINE	MAHARAJA UNIVERSITY	05/11/2010	30/11/2011	390
3	GYNECOLOGY	DrKRISHANVENI	20/02/1980	Full Time	MBBS DGO	2011	DrNTR HEALTH UNIVERSITY	DrNTR HEALTH UNIVERSITY	GYNECOLOGY	DrNTR HEALTH UNIVERSITY	10/11/2011	06/12/2011	26
4	GYNECOLOGY	Dr APARNA	19/05/1974	Full Time	MBBS	1999	KAKATIYA UNIVERSITY	KAKATIYA UNIVERSITY	GYNECOLOGY	KAKATIYA UNIVERSITY	06/01/2000	13/10/2011	4298
5	Pediatrics	Dr Kranthi Sagar	02/07/1965	Full Time	MBBS	1990	KU	KU	Pediatrics	KU	02/10/2008	04/10/2011	1097

Other Ancillary staff available	
Epidemiologist	01
Statistician	01
Physiotherapies	03
Available Clinical Material	
Average daily OPD	150
Average daily IPD	75
Average daily bed occupancy rate	85%
Average daily operations	
Major	03
Minor	07
Year-wise available clinical materials (during previous three years)	Enclosed ANNEXXURE 25
Intensive Care facilities	
ICU	
No. of beds	20
Equipment	ventilators,monitors,centralized oxygen and suction
Average bed occupancy	60%
II. ICCU	
No. of beds	20
Equipment	ventilators, monitors,suction, infusion pumps,defi
Average bed occupancy	60%
III. NICU	
No. of beds	14
Equipment	pediatric high frequency ventilators warmer beds,
Average bed occupancy	55%
IV. PICU	
No. of beds	18
Equipment	infusion pumps, syringe pumps oxygen, suction,nebu
Average bed occupancy	45%
V. Dialysis	
No. of beds	05
Equipment	dialysis equipment, dialysis beds, monitors, oxyge
Average bed occupancy	60%
Specialty clinics and services being provided by the department	
ENT, Dermatology, urology, general surgery, laproscopic surgery, plastic surger	

Details for Pharm.D. student and faculty.

A.Accommodation

Faculty	Area in Sq.mtr
Pharmacy Practice Area	120
Dispensary	80
Drug Information Centre	40
Computer/Internet facility	20

B.Library-Departmental Library standard text and references Indexing and Abstracting services for DI services should be included as separate annexure. ANNEXXURE 26

C.Pharmacy Practice staff details at the hospital- ANNEXXURE 27

Name	Qualification	Signature of Faculty

Signature of the Head of the Institution

Signature of the Inspectors

STANDARD INSPECTION FORM(Pharm.D)TEACHING PROGRAMME/INTERNSHIP PROGRAMME

1.Prescribed mode of admission to Scheduled PharmD Course.2.Academic Activities please mention the frequency with which each activity is held.

- Case presentation.
- Journal Club.
- Seminar.
- Subject Review.
- ADR meeting.
- Lectures(separately held for Pharm.D students)
- Guest lectures.
- Video film.
- Others.

3.Log book of Pharm.D.students:

4.Whether Pharm.D. students participate in beside counselling or not? :

Summary Of Inspection report-(check list) to be completed by the Inspector.

Date of inspection:-

Name of Inspector:-

1	Name of the institution	Name and other particulars of Intitution(Principal/Head)
---	-------------------------	--

			Qualification detail.	
			Experience:Adequate/Inadequate	
			Age	
2.	Name of the institution	Name and other particulars of Intitution(Principal/Head)		
			Qualification detail.	
			Experience:Adequate/Inadequate	
			Age	
3	Date of last insoection of the institution :			
	Number of admission at B.Pharm.			
	Staff position for B.Pharm.		Sufficient/Insufficient	
	Other deficiency,if any		Yes	
4	Total Teachers in the Pharmacy Practice Department (with requisite qualifications & Experience) ANNEXXURE 20			
	Designation	Number	Name	Toatal Experience
	Professors			
	Asst.Profeesors			
	Lecturers			
	- All teachers should be physically identified.- Detailed proforma (with photograph affixed) in respect of every teacher must be obtained signed by the concerned teacher,HPD and Head of institution.- To ensure that staff is full time, paid and not working in any other institution simultaneously.			
5	<u>Requisite important information of the Hospital</u> ANNEXXURE 28			
	Number			
	Teaching complement in each Dept.	Full\Partial		
	Total number of beds Dept.wise			
	Instruments and other expected facilities	Adequate\Inadequate		
	Bed side teaching	Yes\No		
	Laboratory Technician	Number and Names		
	Department Research Laboratory			
	Departmental Library - Books\Journals			
	Central Library - Books\Journals pertaining to the department.			
6	Space for Pharmacy Practice Department at the Hospital	Adequate\Inadequate		
	Indoor wards(units/Department) & OPD space	Adequate\Inadequate		
	Offices for Faculty members	Adequate\Inadequate		

	Class Rooms and seminar rooms	Adequate\Inadequate		
	Dept.Library in the hospital supporting Drug Information Services	Adequate\Inadequate		
7	Clinical Material			
8	No of publications from the department during 3 years			
9	Standard of Examination	Satisfactory/Not Satisfactory		
10	Year-wise number of Pharm.Dstudents admitted and availablestaff during the last 5 years	Year	No. of Pharm.Dstudents admitted	No. of staff available
		ANNEXURE 29		
11	Other relevant facilities in the Institution			
12.	Specific remarks if any by the Inspector: (No recommendations regarding permission/recognitionbe made) Give factual position only).text			
Compliance of deficiencies reflected in last Inspection ReportLabel				
Specific observations if not rectifiedLabel				
Observations of the Inspector:				
Signature of Inspectors:		1.		
		2.		
Note:1.The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form subitted by the college, which is with you now and record the observations,opinions and recommendations in clear and explicit terms.2. The team is requested to record their comments only after physical verification of records and details.				
Signature of the Head of the Institution Signature of the Inspectors				Signa

