

## Geethanjali College of Pharmacy

APPROVED BY PCI NEW DELHI, PERMANENTLY AFFILIATED TO JNTUH, ACCREDITED BY NAAC A+ GRADE, NBA (B.PHARMACY),  
RECOGNISED UNDER UGC SECTION 2(f) & 12(B) of UGC Act, 1956, DSIR-SIRO, HI/BI OF MSME, ISO 9001:2015 CERTIFIED, AMC of PvPI  
CHEERYAL (V), KEESARA (M), MEDCHAL DIST, TS- 501301

### ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2023-24)

\* Grade: A: Very Good, B: Good, C: Adequate, D: Deficient

S. No	Criterion	Status		Grade	Exhibits observed	Remarks of Audit Team
		As assessed by institution	As observed by Audit Team			
<b>VISION, MISSION AND PEOs</b>						
<b>I</b>	1. Are vision and mission statements of the Institute available?	Yes	Yes	A	Present in website & notice board	Good
	2. Are the PEOs available	Yes	Yes	A	Present & displayed	Good
	3. Does the Institute follow a defined process for defining vision, mission and PEOs with the participation of all stakeholders-internal and external stake holders?	Yes	Yes	A	Both internal & external stakeholders involved	



**PROGRAM CURRICULUM AND TEACHING-LEARNING (T AND L) PROCESS**

**Program Curriculum**

1. The Institution ensures effective curriculum delivery through a well-planned and documented process and adheres to the academic calendar

Yes

Yes

A

Material

Good

**Teaching - Learning Process**

1. Is evidence of pedagogical initiatives taken, such as collaborative learning, ICT supported teaching etc available?

Yes

Yes

B

Digital tools

Good

2. Does a process exist to identify bright and weak students?

Yes

Yes

A

presented

Good

II

3. Do faculty in the institute practice innovative TL practices such as

- Collaborative Learning Yes/No
- Experiential Learning Yes/No
- Facilitating interaction with various experts in the field through Guest Lectures, Industrial Visits, Field trips Yes/No
- ICT Tools Yes/No

Yes

Yes

A

No Suggestive  
- given

Good

4. Is continuous assessment in the laboratory done systematically?

Yes

Yes

A

Manuals &  
Q&A cards

Good



5. Is a well-defined process followed in the design and validation of question papers as well as for scheme of evaluation of mid-term and semester end examinations?	Yes	Yes	A	As per NBA CoS	Good
6. Are questions mapped with course outcomes, and Blooms Taxonomy levels?	Yes	Yes	A	Final	Good
7. Do the assignments given to students facilitate attainment of COs as well as higher levels of Bloom's Taxonomy?	Yes	Yes	A	As per CoS	Good
8. Is a well-defined process followed for identification of student projects and allocation of guide(s)?	Yes	Yes	A	Well defined	Good
9. Are the projects relevant to the POs and do they contribute to their attainments?	Yes	Yes	A	Student's own	Good
10. Is a well-defined process followed for monitoring and evaluation of the projects and for assessing individual and team performance?	Yes	Yes	A	Project evaluation present	Good
11. Are students encouraged to undergo internships or summer training?	Yes	Yes	A	Present	Good
12. Is following feedback is collected, Feedback from students Feedback from faculty Feedback from Industry	Yes	Yes	A	Verified	Good



	Feedback from Alumni	Yes	-	-	-	-
	13. Is Impact analysis of feedbacks is made and action taken on the basis of the results of the analysis?	Yes	Yes	B	Maintained	Good
	14. Average percentage of student complaints / grievances received and action taken	Yes	Yes	B	Separate committee	Good
	15. Average percentage of student complaints / grievances about evaluation against total number of students appeared in the examination during last academic year	Yes	Yes	A	-	Good
<b>COURSE OUTCOMES AND PROGRAM OUTCOMES</b>						
III	1. Are CO s defined for every course?	Yes	Yes	A	Trained	Good
	2. Is appropriate assessment process for attainment of course outcomes followed including data collection, verification, analysis and decision making?	Yes	Yes	A	Followed & Reported	Good
	3. Is course articulation matrix, program articulation matrix tables prepared?	Yes	Yes	A	Trained	Good
	4. Is a well-defined process followed for determining attainment of POs?	Yes	Yes	A	Published	Good
	Are the records of computation of attainment of POs maintained?	Yes	Yes	A	Maintained	Good



STUDENT'S PERFORMANCE						
IV	1. Student enrollment ratio					
	2. Percentage of students who graduate the program in four years, without repeat of any course?	Yes	Yes	A	-	Good
	3. Percentage of students graduating the program with backlogs within 4 years?	Yes	Yes	A	-	Good
	4. Is subject-wise result analysis is performed.	Yes	Yes	A	-	Good
	5. Action taken based on subject-wise result analysis	Yes	Yes	A	Verified	Good
	6. Does the department publish technical magazines and Newsletters?	Yes	Yes	A	Present	Good
	7. Are students associated in the above publications?	Yes	Yes	A	Verified	Good
	8. Number of students who participated in inter-institute events <ul style="list-style-type: none"> <li>• Within state</li> <li>• Outside state</li> <li>• Number of prizes/ awards received in the events.</li> </ul>	✓	Yes	B	-	Good
FACULTY INFORMATION AND CONTRIBUTION						
1. Student faculty ratio	Yes	Yes	A	19:17	Very Good	
2. Faculty cadre proportion	Yes	Yes	A	-	Good	
3. Number of Faculty with PhD qualification	Yes	Yes	A	12	-	

Projects - 5  
 Asst Prof - 7  
 Asst Prof - 35

V	4. Number of Faculty with PG Degree qualification	Yes	Yes	A	36	Good
	5. Faculty retention (%) in the Current Academic Year?	Yes	Yes	A	67.50%	Good
	6. Number of research publications of faculty in the year	Yes	Yes	A	15	Well equipped
	7. Number of faculty who participated in FDPs, and duration of the programs.	Yes	Yes	A	52	Good
	8. Does a well-defined faculty performance appraisal and development system exists and implemented?	Yes	Yes	A	well defined	Good
<b>RESEARCH AND DEVELOPMENT</b>						
VI	1. Number of quality research publications in refereed/Scopus indexed journals.	Yes	Yes	B	Verified	Good
	2. Number of faculty awarded PhD during the current academic year	Yes	Yes	A	N-1	Good
	3. Sponsored research (funded) undertaken and its value in Lakhs of Rupees.	Yes	Yes	A	N-1	Good
	4. Extension activities, collaborations, MoUs	Yes	Yes	A	Verified	Good
<b>FACILITIES &amp; LEARNING RESOURCES</b>						
<b>Facilities</b>						
	1. Is required number of number of classrooms, laboratories, and computing equipment available?	Yes	Yes	A	established	Good
	2. Are well-equipped labs and technical supporting staff available?	Yes	Yes	A	Maintained	Good



	3. List of laboratories with necessary equipments and glassware.	Yes	Yes	A	-	Good
	<b>Library</b>					
	1. Are learning resources procured as per the requirements provided by the academic departments, ensuring relevance to programs as prescribed by PCI?	Yes	Yes	A	Sagade	V-good
	2. Number of books purchased for academic year					
VII	3. Are these learning resources including E-Resources & digital library, easily accessible to students?	Yes	Yes	A	Approved	Good
	4. Is the utilization of learning resources by students and faculty satisfactory?	Yes	Yes	A	checked	Good
	<b>Internet</b>					
	1. Is the available band Width adequate?	Yes	Yes	A	100 Mbps	Good
	2. Is Wi-Fi available in the college?	Yes	Yes	A	Superfast	Good
	3. Is there internet access in labs, library, seminar halls, board room & offices?	Yes	Yes	A	Yes Both	Good
	4. Is adequate security mechanism put in place for protecting the internet transactions?	Yes	Yes	A	established	Good
		Yes	Yes	A	Everything	Good
	<b>Infrastructural facilities and ambience</b>					



1. Is Campus ambience exemplary /Good / Satisfactory/ Unsatisfactory?	Yes	Yes	A	Ambient	Good
2. Is Office Space ambience exemplary/Good/ Satisfactory/Unsatisfactory?	Yes	Yes	A	Ambient	Good
3. Are washrooms well maintained?	Yes	Yes	A	Satisfactory	Good
4. Is adequate parking facility available?	Yes	Yes	A	Satisfactory	Good
5. Are individual Staff rooms available with IT facility?	Yes	Yes	A	Available	Good
6. Are staff rooms well maintained?	Yes	Yes	A	Available	Good
7. Is Potable Water facility available?	Yes	Yes	A	Available	Good
8. Is Power Backup facility available? If so, specify the capacity	Yes	Yes	A	Available	Good
9. Does the Institute have facilities for alternate sources of energy like: (i) Solar energy (ii) Wheeling to the Grid (iii) Use of LED Bulbs	Yes	Yes	A	Solar & LEDs	Good
10. Does the Institute have Rain water harvesting pits?	Yes	Yes	A	Yes	Good
11. Does the institute take any Green campus initiatives such as: (i) Restricted entry of automobiles (ii) Pedestrian friendly path ways (iii) Landscaping with trees and plants	Yes	Yes	A	All are instead	Good





	12. Does the Institute provide any facility for Disabled/ Divyangian persons easy access to classrooms and Labs?	Yes	Yes	A	Available	Good
	13. Does the institute organize National/International commemorative days, events and festivals?	Yes	Yes	A	Provided	Good
	14. Do Seminar halls have adequate ICT facilities?	Yes	Yes	A	Provided	Good
	15. Is transportation available for students and staff?	Yes	Yes	A	Provided	Good
	16. Is the Canteen maintained as per Food Safety and Standards Act?	Yes	Yes	A	Maintained	Good
	<b>STUDENT SUPPORT SYSTEMS</b>					
	<b>A. Mentoring System</b>					
	1. Is a comprehensive mentoring system at individual level in place for professional guidance, career advancement and all-round development?	Yes	Yes	A	Available	Good
	2. Is the mentoring system implemented? If yes, Number of students per mentor	Yes	Yes	A	12-14	Good
	<b>B. Student feedback on faculty and facilities</b>					
VIII	1. Does a student feedback system exist?	Yes	Yes	A	Active	Good
	2. Are the records of action taken on the results of feedback (on faculty) analysis available?	Yes	Yes	A	-	Good
	3. Are records of action taken on feedback on facilities available?	Yes	Yes	A	-	Good
	<b>C. Facilities for Self-Learning</b>					
	1. Does the Institute provide facilities for self-learning?	Yes	Yes	A	Provided	Good



2. Are the facilities effectively utilized by the students?	Yes	Yes	A		
<b>D. Career guidance, Training and Placement</b>					
<b>Career Guidance</b>					
1. Does the college have a Career Guidance and placement Cell?	Yes	Yes	A	-	-
2. How many Career Guidance programs have been conducted in each year?	Yes	Yes	A	Separate boards	Good
3. How many number of students attended these career guidance programs?	Yes	Yes	4/10/20	-	Good
4. Are students counseled for higher studies?	Yes	Yes	A	counseled	Good
5. Does the College have Academic links/ collaborations/MoU, etc with other institutes of higher learning?	Yes	Yes	A	Present	Good
<b>Training and Placements</b>					
1. Does the college conduct any pre placement training for students' placements?	Yes	Yes	A	Conducted	Good
2. Is effective placement policy framed and implemented?	Yes	Yes	A	-	Good
3. Does the placement cell maintain the record of job opportunities available for students?	Yes	Yes	A	Maintained	Good
4. Did the college organize any company/Industrial visits for students?	Yes	Yes	A	Present	Good



	5. If yes, number of such visits/camps organized	Yes	Yes	2-4	Conducted	Good
	6. Does the placement cell provide Internships for students?	Yes	Yes	A	-	Good
	7. Percentage of students placed in companies through on and off-campus recruitment.	Yes	Yes	A	-	Improved
	8. Percentage of final year students admitted to higher studies	Yes	Yes	B	-	Improved
	<b>NSS ACTIVITIES</b>					
	1. Are NSS effectively functioning?	Yes	Yes	A	Conducted	Good
	2. Do students conduct and participate in annual co-curricular and extra-curricular activities. If yes, please mention % of students participate in such activities:	Yes	Yes	B	Conducted	Good
IX	<b>ALUMNI ASSOCIATION</b>					
	3. Does the college have a registered and functional Alumni Association? If yes, give number of students enrolled	Yes	Yes	A	Verified	Good
	4. Specify Activities of Alumni Association	Yes	Yes	A	Reviews	Good
	<b>GOVERNANCE, INSTITUTIONAL SUPPORT AND FINANCIAL RESOURCES</b>					
	<b>A. Governance, Institutional Support</b>					
	1. Are vision and mission statements of Institution available on college website, Principal's Chamber,	Yes	Yes	A	-	Good



Library, Board rooms etc.?					
2. Are the vision and mission statements appropriately defined and relevant?	Yes	Yes	A	-	Good
3. Is Governing Body duly constituted and its meetings held regularly?	Yes	Yes	A	Maintained	Good
4. Are service rules, policies, procedures, functions and responsibilities published and uploaded on the website?	Yes	Yes	A	part updated	Good
5. Are Minutes of Meetings of Governing Body and Academic council are available?	Yes	Yes	A	Available	Good
6. Are organizational structure and lists of administrative heads, and committees formed with powers to take administrative decisions, available?	Yes	Yes	A	Available	Good
7. Is there any Grievance redressal system in place and a cell constituted for this purpose?	Yes	Yes	B	Not	Good
8. Is evidence of action taken on student/staff grievances available?	Yes	Yes	A	-	Good
9. Are financial powers delegated to Principal, HoDs, Ucs, documented?	Yes	Yes	A	Documented	Good
10. Is Mandatory Disclosure as per AISHE placed on website?	Yes	Yes	A	-	Good
11. What are institutional practices for integrating IT? (i) Administration	Yes	Yes	A	Support provided	Good



	(ii) Finance and Accounts	-	-	-	-	-
	(iii) Examination	-	-	-	-	-
	<b>B. Budget allocation and utilization</b>					
	1. Does the college follow a prescribed procedure for budget formulation, finalization and approval?	Yes	Yes	A	Finance is complete	Good
	2. Is the budget allocation adequate at institutional levels?	Yes	Yes	B	-	Good
	3. What percentage of allocated funds was utilized in the previous year by the Institution?	Yes	Yes	D	Utilized	Good
	<b>CONTINUOUS IMPROVEMENT</b>					
	1. Are short falls and weaknesses in the program identified from the analysis of POs and PSOs attainment	Yes	Yes	-	Collected	Good
	2. Are action plans to bridge the shortfalls prepared and implemented? If so, what is the impact of the said implementation with respect to previous academic year?	Yes	Yes	B	Allocated	-
	3. Does academic and administrative audit is conducted every year?	Yes	Yes	A	-	Good
	4. Are actions taken based on audit report?	Yes	Yes	A	-	-
	5. Is there any improvement in percentage of placements	Yes	Yes	A	-	-
	6. Is there any improvement in academics	Yes	Yes	-	-	-
XI						



Recommendations, if any

Brief report, if any

Signature of audit committee member:

*B. Kumar*

Name of the audit committee member:

*Dr. B. Jainendra Kumar*

Affiliation of the audit committee member:

*School of Pharmacy, Anurag University, HYD*

*[Signature]*  
CO-ORDINATOR

IQAC

Geethanjali College of Pharmacy



*[Signature]*

PRINCIPAL

PRINCIPAL  
Geethanjali College of Pharmacy  
Cheerla (V), Keesara (M),  
Medchal Dist., (T.S.) 501 301

